

**The Orchid School**  
**Parent Teacher Association- Executive Committee Meeting**  
**2023 - 2024**

**Date:** 6<sup>th</sup> April'24

**Venue:** Online Teams meeting

**Time:** 07:00 PM

**Agenda:**

- Sharing of insights of AY 2023-24 and upcoming highlights of AY 2024-25.
- Selection of Lead Parent
- Some importance announcements

**Members Present:**

1. Dr Lakshmi Kumar – Director, Board Representative
2. Ms Sangeeta Kapoor – Principal, Ex- Officio Secretary
3. Ms Atreyi Saha – Vice Principal
4. Ms Supriya Khanolkar
5. Ms Sweta Agrawal
6. Mr Dheeraj Agrawal
7. Ms Niyati Shah
8. Ms Sonal Soundankar
9. Ms Divya Gupta
10. Ms Madhurima Majumder
11. Ms Mahua Dey
12. Ms Rajeswari Srikrishnan
13. Ms Kamini Mistry
14. Ms Sharmishta Biswas
15. Ms Richa Joshi
16. Ms Sanjukta Sen

**Points of discussion:**

- Principal welcomed all the parents and teachers representatives to the PTA Meeting. She expressed her gratitude towards their continuous support and their engagement in the school system functioning.

**Sharing from AY 2023-24 and upcoming highlights of AY 2024-25**

- Members were apprised of the skills subjects that the school has been offering this academic year and the plan to continue the same and introduce a few more subjects in multiple levels were informed.

### **Holistic Report Card for Classes I and II**

- Principal informed the PTA members that this year the school would be introducing Holistic Progress Card for classes I and II which is a 360° report card encompassing the child's journey in the entire academic year.

### **RTE Admission Status for AY 2024-25**

- The members were apprised of the RTE admission status for AY 2024-25 as the school had not registered for RTE admissions. Based on the government directives and circular, the school due to its proximity to a ZP School is not eligible for RTE admissions, however the Shikshan Mandal office has been insisting that the school should enroll students on this quota.
- The school has not registered, and the application letters have been submitted to the concerned authorities citing the reasons to do so.

### **Directives on starting the school at 9:00 AM**

- Members were informed about the directive that has been received on starting school at 9:00 AM for the primary classes.
- Members were asked for their opinion about the same. Members expressed those different timings for siblings, the transport issues, traffic time will be a challenge hence the time should remain the same aligning with other levels.
- It was decided that the school will submit the letter to DEO informing about the challenges.

### **Submission of Undertaking on Starting Pre-School**

- Parents were informed that based on NEP directives, every school should offer education from Pre-primary stage to Class XII. Hence, the school has given an undertaking to the CBSE Board that from AY 2025-26, the school will operate Pre-primary classes too.

### **SAFAL for Classes V & VIII**

- Principal announced that in July 2024, the SAFAL exam would be conducted for classes V and VIII. She reiterated that the exam was to assess the achievement of learning outcome of the school and not the student.
- The school would receive a report on their performance not individual student's performance.

### **20 Years of Celebration on Founders' Day**

- She shared the brief outline of the celebration that the school had decided to organize on the occasion of the 20<sup>th</sup> year of TOS.

### **Academic Programme related**

- The members were apprised of the modification and introduction of academic programmes for AY 2024 – 25:
  - CS Soch – To be offered to classes II – VIII
  - Rhapsody – To be offered to classes I – IV
  - Tinker Village – To be offered to classes I – V
  - Open Doors – To be offered to Classes VI – VIII.

### **Selection of Lead Parent for Academic Year 2024 – 25:**

- Mr Dheeraj Agrawal – Primary Domain
- Ms Sonal Soundankar – Middle Domain
- Ms Niyati Shah – SSS Domain

### **Important Announcement:**

- Director, Dr Lakshmi Kumar announced that she would cease to be a Director of The Orchid School from 1<sup>st</sup> July 2024.
- She mentioned that as her super annuation period was coming to an end, it has been decided that her tenure will end in June.
- Parents expressed their feelings about her association with the school.
- Lakshmi Di thanked the parents for the trust they bestowed on her.
- Principal thanked all the parents for attending the meeting and for contributing and supporting for the whole year that they have provided.