

The Orchid School

Minutes of PTA Executive Council Meeting

Date: 29th June 2019

Venue: Conference Room

Members Present:

School Representatives:

Ms. Lakshmi Kumar – Board Representative

Ms. Namrata Majhail- Principal, Ex-Officio Secretary

Ms. Sangeetta Kapoor – Vice Principal

Mr. Pravin Gaikwad – Admin Unit Head

Teacher Representatives:

- Class I – Ms. Sonika Arora
- Class II – Ms. Reena Garg
- Class V – Ms. Sienna Fernandes
- Class VIII – Ms. Monika Gupte
- Class X – Ms. Divya Bhatnagar

Parent Representatives:

- **Lead Parent** Ms. Suvarna Mahashabde
- **Class I** Mr. Rajeev Mankar
- **Class II** Mr. Kranthi Kola
- **Class III** Mrs. ShailjaArram
- **Class IV** Mrs. Mansi Pinge
- **Class V** Mrs. Leena Somavanshi
- **Class VI** Dr. Sandhya Deore
- **Class VII** Mr. Sandeep Kurliye
- **Class VIII** Mr. Uday Dixit
- **Class IX** Mrs. Laxmi Madas

Agenda:

- Formation and introduction of various committees and role of PTA members in functioning of these committee

Points of discussion:

- Principal, Ms. Namrata Majhail started the meeting by welcoming the members.
- Introductory round was conducted for all the members to know each other.
- The meeting began by sharing the agenda

Selection of PTA Members for Various Committees in School:

- To select the PTA representative for various committees, members were oriented about objectives, structure and functioning of the committees in the school.
- The members were asked to volunteer to be the part of the committees as per the norms. The names of the members who will be the part of various committees are given below-

School Managing Committee-

1. Parent representative: Ms. Sandhya Deore
2. Teacher representative: Divya Bhatnagar

Transport Committee-

1. Parent representative: Ms. Mansi Pinge, Mr. Sandeep Kurliye
2. Teacher representative: Shilpa Garge

Admission Panel (RTE and General Admission):

1. Parent representative: Ms. ShailjaArram

The PTA representative will be invited to ratify the admission once process is done.

Recruitment Panel-

1. Parent representative: Mr. Kranthi Kola

PTA representative for recruitment will be called for the demo lesson.

Founders' Day related:

- Principal updated the members about the Founders' Day events.
 - Artist Performance- 1st August'19
 - Youngistaanis-Innovators' Conclave- 2nd August'19
 - Students' Performance- 4th August'19
 - TEDx-TheOrchidSchool – 31st August'19

These dates are tentative and might change as per the availability of speakers / guest / artist.

Practices and Beliefs at TOS

- Members were given a gist of the practice and beliefs of TOS.
 - TOS practice Distributive Leadership
 - It believes in keeping transparency with all stake holders, is inclusive and progressive.
 - The strength of students is 1270 with 146 staff.
 - The space and facilities are well equipped.

TOS Learning App

- Members were informed about TOS is coming up with Learning App.
- The students, teachers, PTA, CPV will be oriented about the same on 9th July.

- Post orientation the app will be given for free trial to students for 2 weeks.
- After the trail period students will have an option of purchasing the App.
- This App will help the students for self-study.

Some General Points-

- PTA members to support the school in transport related matters. Police has issued the letters to school and have instructed the school to inform parents about not using the private vans as it is not safe. Parents to check the norms followed by the Van driver. Members were requested to help the school in spreading the message to the parents
- One of the members raised the concern that the buses are over crowded that too is one reason why parents are not opting for the transport. Mr. Pravin Gaikwad will cross check the same.
- Members were indicated that for the year 2019- 2020 there will be a change in the award category for students. School will come back to PTA with detail information.
- Members were requested to help in getting the volunteer for Class X as PTA representative.
- The meeting ended by thanking all the members present.