

The Orchid School

Parent Teacher Association – General Body Meeting

2017-2018

Date: 10.6.17

Time: 9:00 am

Venue: The Orchid school Auditorium

Agenda: Formation of PTA Executive Committee for the Academic Year 2017 - 2018

Members Present:

School Representatives:

1. Ms. Lakshmi Kumar – Director and the Board Representative
2. Ms. Namrata Majhail – Principal, Ex- Officio Secretary
3. Ms. Sangeeta Kapoor – Vice Principal
4. Mr. Ganesh Phule– Admin Unit Head

Parents:

1. PTA executive members 2016 – 2017 – Ms. Hema Patel
2. Parents – Classes I to X

Minutes of the Meeting:

- Ms. Namrata Majhail, Principal as the ex- officio Secretary of PTA, conducted the PTA – GBM and welcomed all the members present. She announced the agenda for the meeting.
- Ms. Namrata Majhail gave an overview about the PTA body to all the parents. A presentation was shown to take them through the objective of PTA, roles and responsibilities of the members, process and selection procedures of the PTA executive body.
- The members present were informed about the expectations from the members, frequency of the meetings and the termination policy of the member.
- The introduction to various committees was given and the overview of each of the committee's responsibilities and the involvement of the PTA member was explained.
- The lead member from the previous year committee Ms. Hema Patel has shared her experience as a member. Few other members too have shared their experiences in terms of their involvement in making decisions, fee fixation, etc.

Election of incoming PTA Executive Committee –

- The PTA Executive Committee selection happened through parents volunteering at all levels from Class I to X. If there were more than one volunteer, then name was picked by lottery system. The selection and formation of incoming committee happened in a democratic fashion under the purview of all norms.
- The ratio of 50% male and 50% female was maintained while forming the committee

The newly selected members are as follows:

1. Class I – Ms. Gargi Singh
2. Class II – Mr. Sourabh Khanna
3. Class III – Ms. Rashmi
4. Class IV – Ms. Sayali Shende
5. Class V– Mr. Hardik Desai
6. Class VI – Mr. Sudhir Patil
7. Class VII – Mr. Sandeep Gajanan Diwan
8. Class VIII -Ms. Snehal Chaudhari
9. Class IX – Mr. Vishwas Kulkarni
10. Class X – Ms. Apurva Avasthi

One lead PTA member from the old committee is:

Class IX Beige– Ms. Hema Patel

- The second name from each class level was also selected for future substitution if in case of any withdrawal of members.
- The names of second members are as below-

1. Class I – Mr. Pravin Menghani
2. Class II – Ms. Rakhi Rajput
3. Class III – Mr. Girdhari Lal
4. Class IV – Mr. Abhijeet Marathe
5. Class V– None
6. Class VI – Mr. Vikram Jain
7. Class VII – Dr. Manjiri Deshpande
8. Class VIII - Mr. Arun Jain
1. 9. Class IX- None
9. Class X – None

STD I to X – Level wise PTA Teacher representatives are as follows:

1. STD I - Amarpreet Kotkar
2. STD II - Ashwini Gokhale
3. STD III - Snehal Welde
4. STD IV - Reeny Gorge
5. STD V - Sienna Fernandes
6. STD VI - Anjali Raghuram
7. STD VII - Smitha Arun
8. STD VIII- Rajendra Awale
9. STD IX – Lakshmi Vedagiri
10. STD X - Nutan Sinha

The meeting concluded with a vote of thanks.

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